

5 IMS INFO

5 IMS INFO

From the toolbar on the TMS 8 Main Menu, there is an “IMS Info” button that contains items on a dropdown menu that are readily available to assist the TMS 8 user in performing their duties regarding students. These tools include:

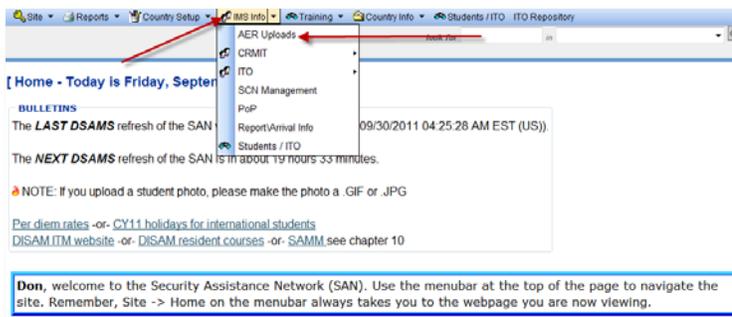
- AER Uploads
- CRMIT
- ITO
- SCN Management
- PoP
- Report\Arrival Info
- Students/ITO

5.1 AER Uploads

An Academic Evaluation Report (AER), or DD Form 2496 is required for all IMS' attending training to document performance. IMSOs are responsible for uploading these AERs to TMS 8 as .pdf files. SCOs can retrieve AERs for their IMS' by accessing them in the "IMS Info" section of TMS 8.

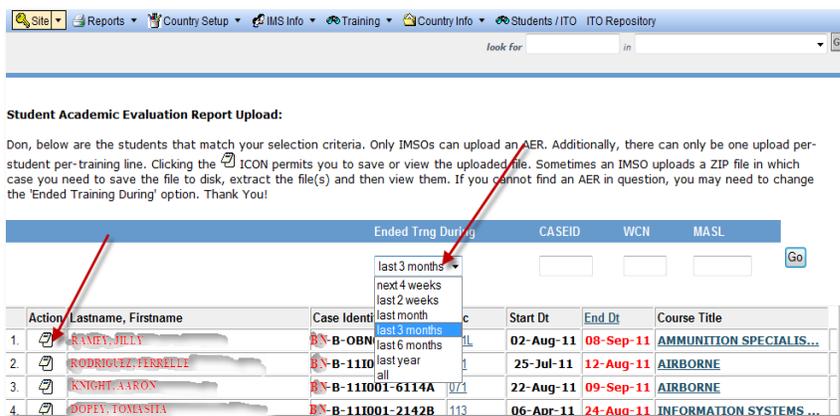
► From the TMS 8 Main Menu:

- Click the "IMS Info" dropdown menu
- Select, "AER Uploads"



This will bring up a "Student Academic Evaluation Report Upload" criteria screen.

NOTE: Clicking the notepad icon permits you to save or view the uploaded file. Sometimes an IMSO uploads a ZIP file in which case you need to save the file to disk, extract the file(s) and then view them. If you cannot find an AER in question, you may need to change the "Ended Training During" option.



5.2 CRMIT

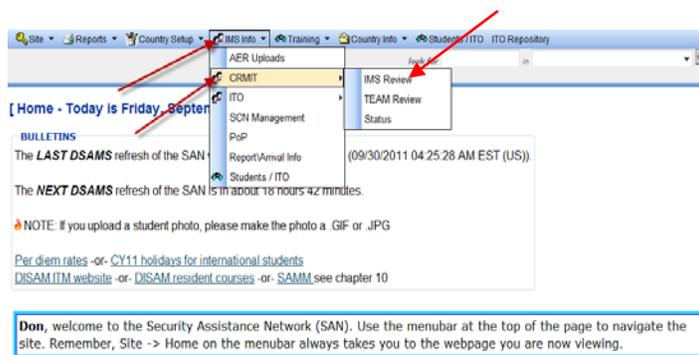
According to the SAIMM, C10.12.2.2, and Chapter 14-16 of the DISAM Greenbook, The Congressional Report on Military International Training (CRMIT), is established by Section 656, FAA, as an annual reporting requirement due by 31 January. The CRMIT contains substantial detail on each training activity; foreign policy justification and purpose of the training; number of foreign military personnel provided the training and their unit of operation; location of the training; aggregate number of students trained for the country; the cost; the operational benefits to U.S. forces; and the U.S. military units involved in the training.

Additionally, the SAIMM C10.T11 *Foreign Military Training Report Preparation Timeline*, states that around October 1st, COCOMs begin coordinating with SCOs for updates and inputs into the CRMIT. This is done through the SAN; specifically in TMS 8.

5.2.1 IMS Review

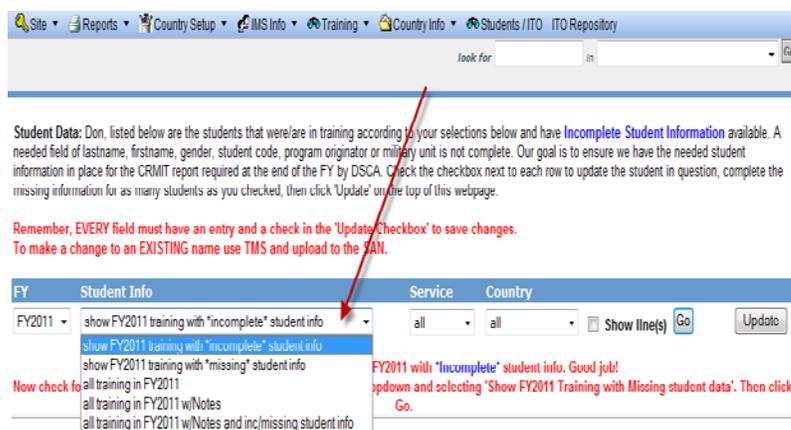
► From the TMS 8 Main Menu:

- Click, the “IMS Info” dropdown menu
- Select, “CRMIT”
- Click, “IMS Review”

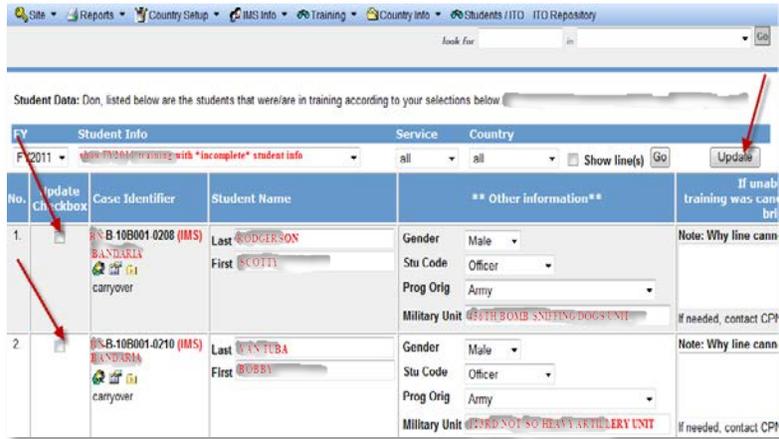


This will bring you to a “Student Data” criteria screen.

Depending on the criteria you select, you will view students that were/are in training and have **Incomplete Student Information** available. **Incomplete Student Information** means a needed field of lastname, firstname, gender, student code, program originator or military unit is not complete.

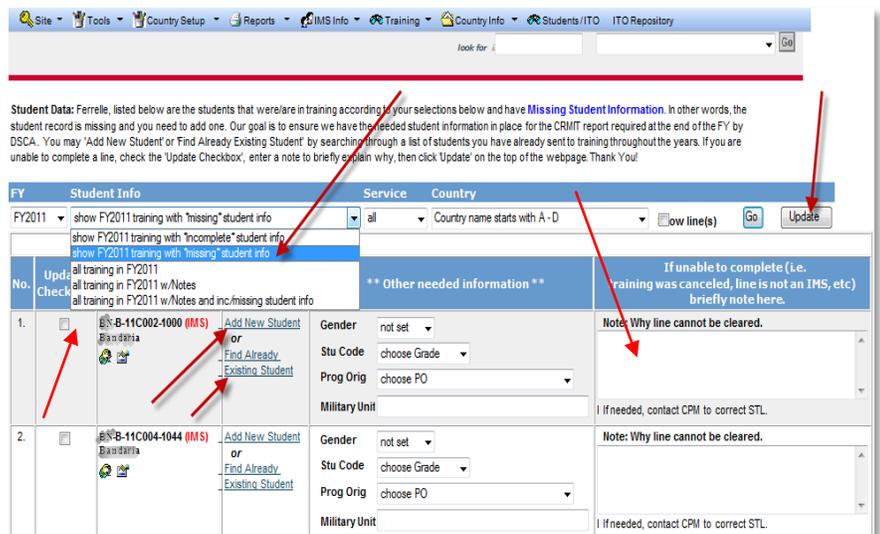


- Check the checkbox next to each row to update the student in question, complete the missing information for as many students as you checked.
- Click “Update” on the top of the webpage when complete.



Additionally, you can view students that were/are in training and have **Missing Student Information**. **Missing Student Information** means the student record is missing and you need to add one.

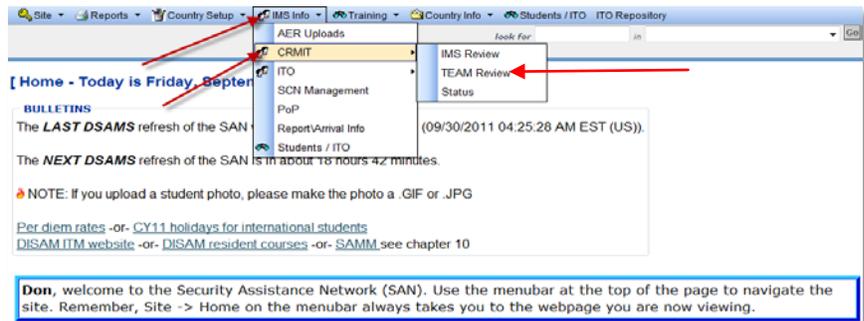
- Click “Add New Student” to add a new student record; or
- Click “Find Already Existing Student” to search through a list of students you have already sent to training throughout the years.
- If you are unable to complete a line, check the “Update Checkbox”, enter a note to briefly explain why
- Click “Update” on the top of the webpage when complete



5.2.2 TEAM Review

► From the TMS 8 Main Menu:

- Click, the “IMS Info” dropdown menu
- Select, “CRMIT”
- Select, “TEAM Review”

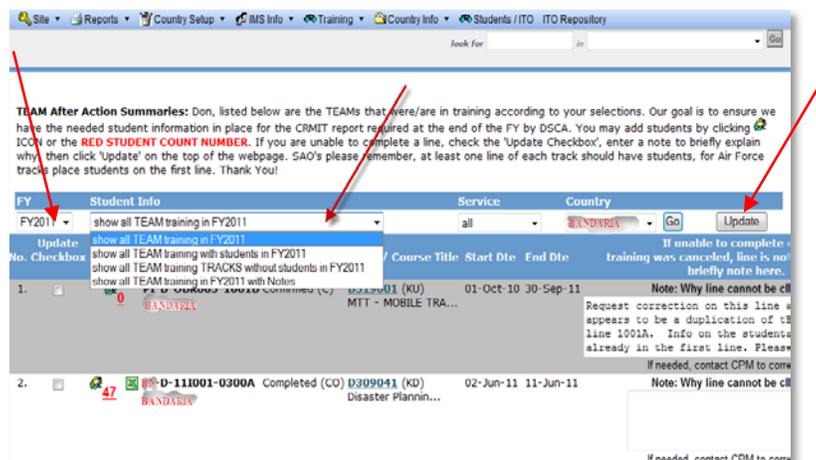


This will bring you to a “TEAM After Action Summaries” criteria screen.

Depending on the criteria you select, you will view TEAMS that were/are in training. You may add students by clicking “Peoples” ICON or the **RED STUDENT COUNT NUMBER**.

If you are unable to complete a line,

- Check the 'Update Checkbox', enter a note to briefly explain why, then
- Click “Update” on the top of the webpage once complete.



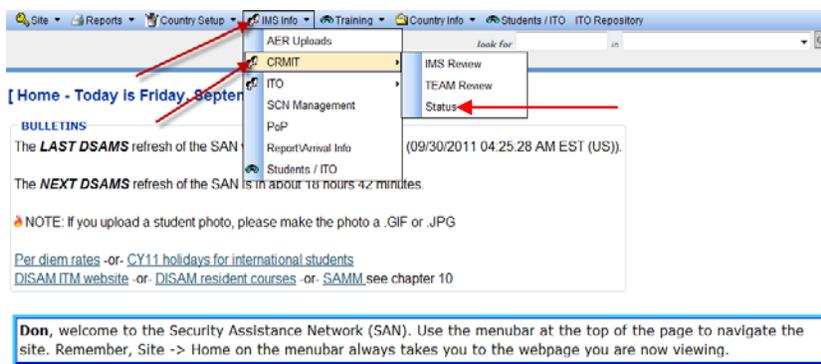
NOTE: At least one line of each track should have students.

5.2.3 STATUS

The purpose of this screen is to notify your COCOM when you have finished your CRMIT requirements.

► From the TMS 8 Main Menu:

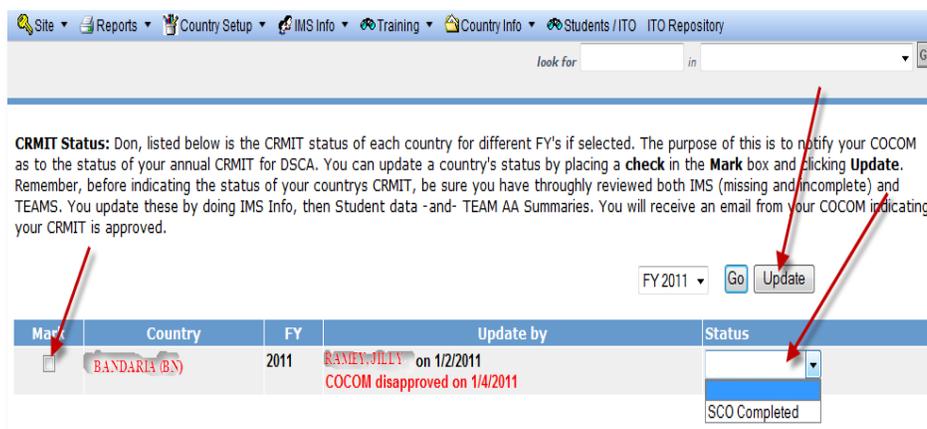
- Click, the “IMS Info” dropdown menu
- Select, “CRMIT”
- Select, “Status”



This will bring you to “CRMIT Status” criteria screen.

You can update your country’s status by placing a check in the “Mark” box and clicking the Update button.

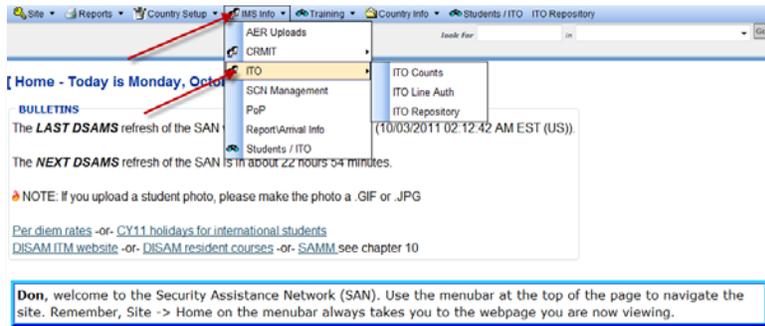
NOTE: Before indicating the status of your country’s CRMIT, be sure you have thoroughly reviewed both IMS (missing and incomplete) and TEAMS. You will receive an e-mail from your COCOM indicating that they have either approved or disapproved your CRMIT submission.



5.3 ITO

► From the TMS 8 Main Menu:

- Click, the “IMS Info” dropdown menu
- Select, “ITO”

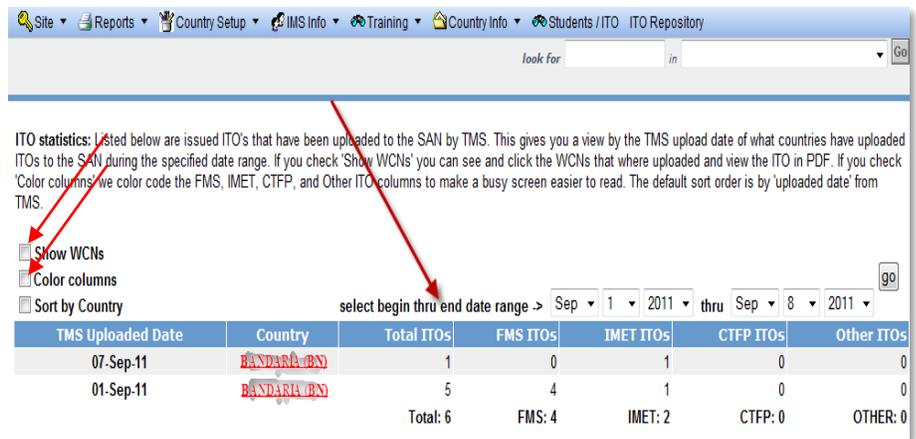


5.3.1 ITO Counts

- Select “ITO Counts”

NOTE: This screen shows statistics concerning a country’s issued ITOs. If you check “Show WCNs” you can see and click the WCNs that were uploaded and view the ITO in PDF.

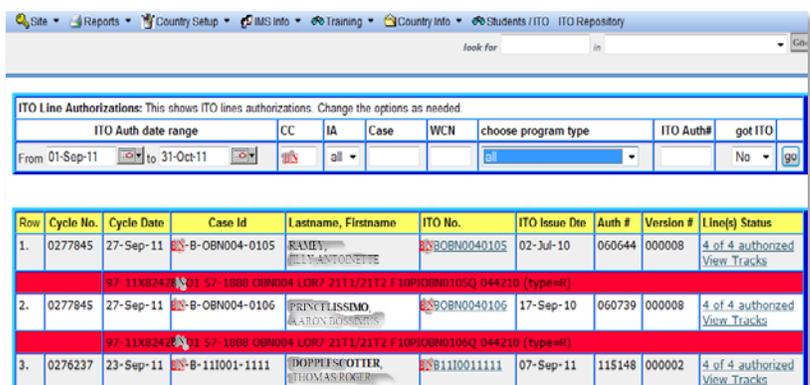
If you check “Color columns” the FMS, IMET, CTFP, and Other ITO columns will be color coded to make a busy screen easier to read.



5.3.2 ITO Line Authorization

- Select “ITO Authorization”

NOTE: This screen shows ITO Line Authorizations for the “ITO Authorization date range” you input. The ITO, Authorizations, and Training track lines can be viewed by clicking the hyperlinks.



5.3.2 ITO Repository

- Select “ITO Repository”

NOTE: This screen shows the country’s ITO Repository. It lists ITOs in the order they were uploaded by the SCO. If you cannot find an ITO, change one of the selection criteria especially “**Uploaded?**”. If a needed ITO is missing, you may want to contact the SCO asking him/her to input the ITO and arrival info. You need to only enter a few characters for the “**Student name**” and “**ITO#**” fields.

ITO Repository The order is date uploaded by the SCO.

This program lists ITO's as uploaded by the SCO. If you cannot find an ITO, change one of the selections below especially 'Cross Service' or 'Uploaded?'. If the ITO is still not found, the SCO did not upload the ITO successfully. If a needed ITO is missing, you may want to contact the SCO asking him/her to upload the ITO and arrival info. You need to only enter a few characters for the name and ITO# field. Thank You.

Student name ITO# (no dashes)

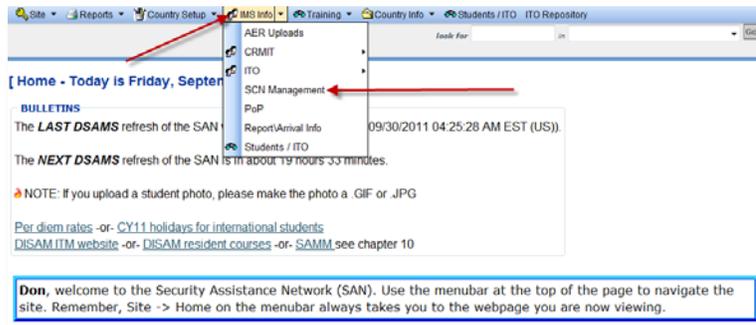
choose country choose program type Uploaded? Last 2 months

No.	Case Identifier	ITO No.	Last Name, First Name	Issued Date	ITO Rpt Dt	First Installation / Uploaded on
1	D-TBQ989-1201	DTBQ9891201	RAMEY, JILLY ANTOINETTE	PLANNING ITO	10-Oct-11	WRIGHT-PATTERSON AFB (DWPTDISAM) uploaded on 10/3/2011 1:04:04 AM by RODRIGUEZ PEREZ
2	B-11B001-1223	B11B0011223	PRINCELISSIMO, AARON BOSSENIUS	19-Sep-11	25-Sep-11	(PTHTEAM) uploaded on 9/19/2011 3:19:18 AM by RODRIGUEZ PEREZ
3	B-11B001-1222	B11B0011222	DOPPLESCOTIER, THOMAS ROGER	19-Sep-11	25-Sep-11	(PTHTEAM) uploaded on 9/19/2011 2:48:39 AM by RODRIGUEZ PEREZ

5.4 SCN MANAGEMENT

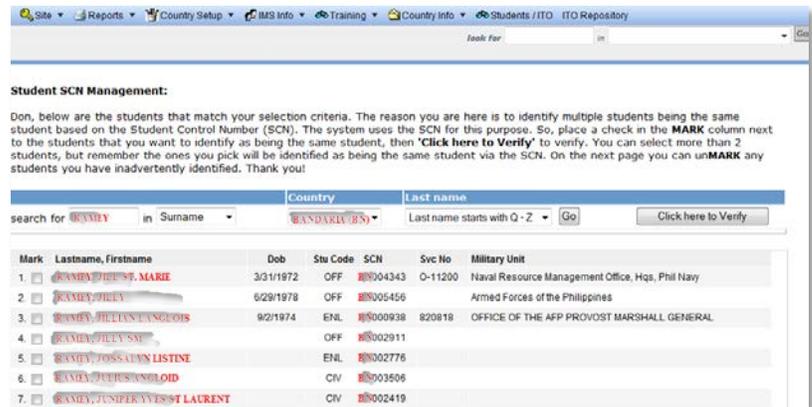
► From the TMS 8 Main Menu:

- Click, the “IMS Info” dropdown menu
- Select, “SCN Management”



- This will bring up the “Student SCN Management” Screen.

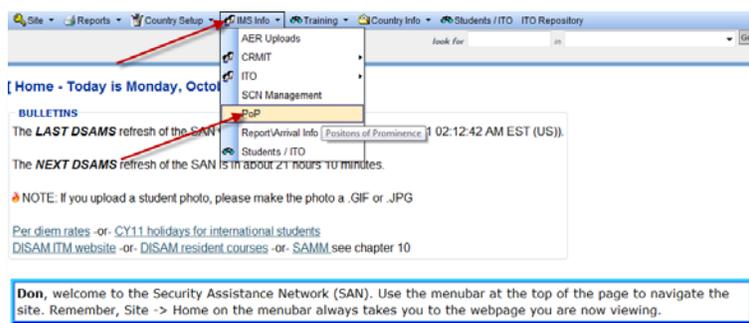
This screen enables a SCO to identify multiple students as being the same student. SCOs can look up student information with respect to “Surname”, “Given name”, “SCN”, or “Grade”.



5.5 PoP

► From the TMS 8 Main Menu:

- Click, the “IMS Info” dropdown menu
- Select, “PoP”

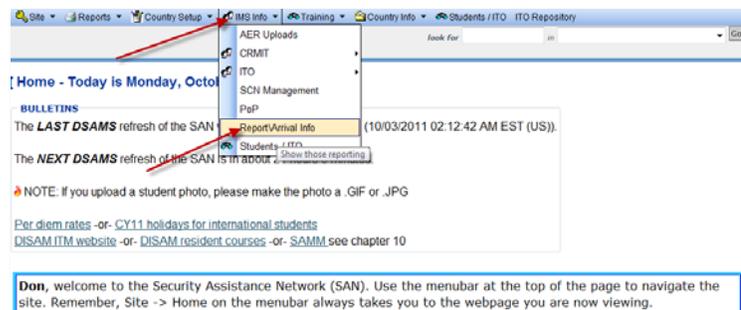


This will bring up the “Positions of Prominence” screen. **[This section is not yet available]**

5.6 REPORT\ARRIVAL INFO

► From the TMS 8 Main Menu:

- Click, the “IMS Info” dropdown menu
- Select, “PoP”



This will bring you to the “Arrival/Reporting Information” screen

This screen shows Arrival/Reporting data on students from in-country or follow-on training according to the STL. If the SCO has entered arrival information for a student, it will appear on this screen as well. If you cannot find a student, try changing the “choose a reporting period” criteria.

Arrival/Reporting Information 11 entries

View students as they report from in-country or follow on training (FOT) according to the STL. This web page is driven by the STL; not by the SAOs actual upload of arrival info. If the SAO has successfully and completely uploaded arrival information the first training installation IMSO receives a SANweb generated emailing stating the arrival information is online. You will find the uploaded information via the 'Arrival Info' link in the 'Reporting to' column below. I also display the arrival info on this page for quick and easy viewing. If you cannot find a student, change one of the selections below, especially the 'choose a reporting period'. I default this option to 'next 60 days'. If you are still unable to find 'Arrival Info' for a student, the SAO did not completely and successfully upload the information. If you are the first training installation IMSO expecting arrival info and cannot find it, please contact the SAO and request he/she upload the arrival info for the student. Thank You.

choose a country	choose an activity	choose a reporting period	WCN	choose page
all	all	next 60 days		Page 1 go

No.	Case Identifier	Student name	Departing from	Reporting to	Report Dtn	Uploaded Dtn
1	B-111001-1111	FRISCOLI, ERIC	ARMY LOGISTICS MANAGEMEN FT LEE, VA	ALU - Leader Courses FT LEE, VA	10/4/2011	9/7/2011 10:42:49 PM
2	B-OBS001-1420	FRISCOLI, ERIC	Hohenfels Jnt Multinatio... Hohenfels, GY	- same -	10/6/2011	9/7/2011 10:42:49 PM
3	B-OBS001-1421	FRISCOLI, ERIC	Hohenfels Jnt Multinatio... Hohenfels, GY	- same -	10/6/2011	9/7/2011 10:42:49 PM
4	B-OBS001-1422	FRISCOLI, ERIC	Hohenfels Jnt Multinatio... Hohenfels, GY	- same -	10/6/2011	9/7/2011 10:42:49 PM

5.7 STUDENTS/ITO (See Chapter 6 ITO)