



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

SEP 21 2016

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MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: FY17 U.S. ARMY CANCELLATION CHARGE POLICY

References:

a. DSCA Manual 5105.38-M, 30 April 2012, C10.15.1, Charges for Course Cancellations or Withdrawals

b. AR 12-15, 3 Jan 2011, Joint Security Cooperation Education and Training, C6-3, Forfeiture Charge.

1. In accordance with above references, each MILDEP develops and disseminates an annual message providing updated cancellation charge information for courses attended by International Military Students programmed under Security Assistance and related programs. The information for U.S. Army courses is enclosed.

2. Request that all pay particular attention to the Army-unique cancellation provisions in paragraph 8 of the enclosure for rotary wing flight courses. The 60 day prior cancellation provisions do not apply for confirmed seats, given the high sunk, non-recoverable costs incurred to make these high demand seats available to FMS training customers.

3. The DASA DE&C POC for this memo is Dr. Judy Damewood, 703-545-4714, judith.c.damewood.civ@mail.mil. The TRADOC G-3/5/7 POC is Mr. Stephen Lemons, 757-501-5044, stephen.c.lemons.civ@mail.mil.

Ann Cataldo

Encl

Deputy Assistant Secretary of the Army
for Defense Exports and Cooperation

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Director, U.S. Army Training and Doctrine Command, Security Assistance Training Field Activity

SUBJECT: FY17 U.S. ARMY CANCELLATION CHARGE POLICY

REF A: DSCA MANUAL 5105.38-M, SECURITY ASSISTANCE MANAGEMENT MANUAL, 30 APR 2012, C10.15.1 CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS

REF B: AR 12-15, 3 JAN 2011, JOINT SECURITY COOPERATION EDUCATION AND TRAINING, C6-3. FORFEITURE CHARGE

1. THE PURPOSE OF THIS MESSAGE IS TO PROVIDE ANNUAL SUPPLEMENTAL INFORMATION FOR FY 2017 ON CHARGES FOR CANCELLING OR RESCHEDULING ARMY-MANAGED SECURITY ASSISTANCE TRAINING IN ACCORDANCE WITH REF A AND B.
2. A QUOTA FOR A COURSE/TRAINING IS CONSIDERED CONFIRMED WHEN:
 - A. IT HAS RESIDED IN THE COUNTRY STANDARDIZED TRAINING LIST (STL) WITH A TRAINING LINE (TL) STATUS OF CONFIRMED FOR OVER 30 CONSECUTIVE DAYS, OR,
 - B. IT HAS BEEN ACCEPTED IN WRITING (E-MAIL IS ACCEPTABLE), REGARDLESS OF THE TL STATUS OR FISCAL YEAR THAT THE COURSE/TRAINING IN THE TL BEGINS. COURSES/TRAINING IN A TRAINING TRACK LINE (TTL) MAY EXTEND INTO SUBSEQUENT FISCAL YEARS.
3. THE FUNDING STATUS OF A TL OR TTL HAS NO BEARING ON CANCELLATION CHARGE APPLICATION. ALL APPLICABLE CANCELLATION CHARGES MAY BE ASSESSED WHETHER OR NOT CONFIRMED TRAINING CROSSES FISCAL YEARS.
4. A CANCELLATION CHARGE IS NOT ASSESSED IF QUOTA IS FILLED BY A U.S. STUDENT OR ANOTHER INTERNATIONAL STUDENT, REGARDLESS OF COUNTRY.
5. A 50% CANCELLATION CHARGE WILL BE IMPOSED FOR ANY CONFIRMED TRAINING CANCELLED OR RESCHEDULED WITH LESS THAN 60 DAYS NOTIFICATION FROM TRAINING/COURSE START DATE FOR ANY TRAINING NOT SPECIFICALLY LISTED ELSEWHERE IN THIS MESSAGE.
6. THE FOLLOWING COURSES/TRAINING-MILITARY ARTICLES AND SERVICES LIST (T-MASL) WHICH RELY ON CONTRACT SUPPORT AND/OR WHICH ARE DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 4 AND 12 OF

THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF A
CONFIRMED QUOTA.

A. ARMY WAR COLLEGE, CARLISLE BARRACKS PA (SCHOOL CODE 217)

B171807 INTERNATIONAL FELLOWS ORIENTATION
B177001 USAWC INTERNATIONAL FELLOWS ACADEMIC PREP
B179020 DISTANCE EDUCATION COURSE (1ST YR RES. PHASE)
B179021 DISTANCE EDUCATION COURSE (2ND YR RES. PHASE)
B179023 DISTANCE EDUCATION COURSE (1ST YEAR STUDIES)
B179024 DISTANCE EDUCATION COURSE (2ND YEAR STUDIES)

B. SERGEANTS MAJOR ACADEMY, FT BLISS TX (SCHOOL CODE 400)

B171201 SGM INTERNATIONAL MIL STUDENTS PRE-CRS

C. DEFENSE INFORMATION SCHOOL, FT MEADE MD (SCHOOL CODE 212)

B164601 PA COURSE FOR INTERNATIONAL STUDENTS

D. FIRES CENTER OF EXCELLENCE (COE), FT SILL OK (SCHOOL CODE
441S/061)

B171131 FA OFF ADVANCED PREPARATORY-ALLIED OFFICER
B171604 ADA CAPTAINS CAREER PREPARATORY INTERNATIONAL
B179535 PATRIOT OPERATOR & SYSTEM MECHANIC-GERMAN
B179538 PATRIOT OPERATOR (ICC)
B179539 (IP) PATRIOT OPERATOR (ICC)
B194099 JOINT FIRES OBSERVER
B195177 ALLIED PATRIOT OPERATOR & SYS MECH (CONFIG 3)
B195179 ALLIED PATRIOT AIR DEFENSE OPERATOR (CONFIG 3)
B195185 ALLIED PATRIOT AIR DEFENSE OFFICER
B195221 PATRIOT MISSILE SYSTEM REPAIRER-TAIWAN ONLY
B195222 PATRIOT MISSILE SYSTEM RPR (W/BASIC ELECTRONICS)
B195223 PATRIOT MISSILE SYSTEM REPAIRER
B195230 THAAD FOLLOW-ON
B195231 THAAD LAUNCHER OPERATOR/MAINTAINER
B195232 THAAD LCS SYSTEM INTEGRATOR WO
B195233 THAAD LCS OPERATOR/SYSTEM INTEGRATOR

E. JFK SPECIAL WARFARE CENTER, FORT BRAGG NC (SCHOOL CODE
331)

B126619 PSYCHOLOGICAL OPERATIONS TRAINING (A&SS)
B126630 SPECIAL FORCES QUALIFICATION-ALLIED (WEAPONS SGT)
B126633 SPECIAL OPERATIONS COMBAT MEDIC

B126634 SPECIAL FORCES QUALIFICATION-ALLIED (ENGINEER SGT)
B126636 SPECIAL FORCES QUALIFICATION-ALLIED (DET OFF)
B173637 CIVIL AFFAIRS TRAINING

F. INTELLIGENCE COE, FT HUACHUCA (SCHOOL CODE 301)

B172597 MILITARY INTELLIGENCE BOLC-BRANCH
B172599 INTERNATIONAL OFF INTEL CAPTAINS CAREER
B172610 INTERNATIONAL OFFICER TACTICAL INTELLIGENCE
B172622 INTERNATIONAL OFFICER INTELLIGENCE CCC PREP

G. MANEUVER SUPPORT COE, FT LEONARD WOOD MO (SCHOOL CODE 807)

B174013 ENG BOLC-B INT'L STU PREP
B174014 ENGR CCC INT'L STU PREP
B174015 CHEM BOLC-B INT'L STU PREP
B174016 CHEM CCC INT'L STU PREP
B174017 MP BOLC-B INT'L STU PREP
B174018 MP CCC INT'L STU PREP

H. MANEUVER COE, FT BENNING GA (SCHOOL CODE 071)

B171699 MANEUVER CCC IMSO PREP

I. 7TH ARMY TRAINING COMMAND, HOHENFELS GE (SCHOOL CODE B358)

B223001 CIED BASELINE DEFEAT-THE-DEVICE
B225000 ROUTE CLEARANCE EQUIPMENT
B225001 CIED TDTD ROUTE CLEARANCE EQUIP OPERATOR COURSE

J. 7TH ARMY TRAINING COMMAND, VILSECK GE (SCHOOL CODE 757)

B223000 MAXX PRO OPERATOR TRAIN-THE-TRAINER
B223002 COUNTER IED COURSE (MASTER)
B229003 UP ARMORED HMMWV
B252001 HAZARDOUS MATERIALS DRIVER TRAINING COURSE
B252003 EUROPEAN HAZMAT CERTIFICATION (ROAD/RAIL)

K. INTERNATIONAL SPECIAL TRAINING CENTER, PFULLENDORF GE (SCHOOL CODE B388)

B226011 CONDUCT AFTER CAPTURE COURSE
B226012 MILITARY ASSISTANCE COURSE
B226013 SOTG OPERATIONS PLANNING COURSE
B226014 BASIC CLOSE QUARTER BATTLE COURSE

B226015 ADVANCED CLOSE QUARTER BATTLE COURSE
B226016 ADVANCED MEDICAL FIRST RESPONDERS COURSE
B226017 ADVANCED CASUALTY SUSTAINMENT COURSE
B226018 TACTICAL COMBAT CASUALTY CARE TRAIN-THE-TRAINER
B226019 BASIC SNIPER
B226020 HIGH ANGLE/URBAN SNIPER COURSE

L. FT LEAVENWORTH KS (SCHOOL CODE 701)

B171766 INTERNATIONAL OFFICER PREPARATORY
B179002 INITIAL FACULTY DEVELOPMENT

M. FT SAM HOUSTON TX (SCHOOL CODE 081)

B171206 AMEDD CAPTAINS CAREER PH 1
B175283 MEDICAL STRATEGIC LEADERSHIP PROGRAM

N. USA RESEARCH INSTITUTE OF INFECTIOUS DISEASE (SCHOOL CODE B507)

B175400 FIELD IDENTIFICATION OF BIOLOGICAL WARFARE AGENTS

O. OFFICE OF THE SURGEON GENERAL (SCHOOL CODE B501)

B175480 OPERATIONAL MEDICINE EMERGENCY SKILLS

P. CYBER COE, FT GORDON GA (SCHOOL CODE 113)

B139003 SECURITY+
B139004 NETWORK MANAGER SECURITY

Q. AVIATION COE, 128TH AVN BDE, FT EUSTIS VA (SCHOOL CODE 552)

B137001 AVIONIC MECHANIC (UH-60M) (TRANS)
B141031 UH-60M HELICOPTER REPAIRER (TRANS)
B141033 AIRCRAFT ELECTRICIAN (UH-60M) (TRANS) SPANISH
B141726 UH-60 HELICOPTER REPAIRER SUPERVISOR SPANISH
B141728 AVIATION MAINTENANCE SUPERVISOR SPANISH
B141729 UH-60 HELICOPTER REPAIRER (SPANISH)
B141732 AVIONIC MECHANIC SPANISH
B141734 AIRCRAFT PNEUDRALICS REPAIRER SPANISH
B141772 AIRCRAFT POWERPLANT REPAIRER SPANISH
B141774 AIRCRAFT POWERTRAIN REPAIRER SPANISH
B141780 UH-1 HELICOPTER RPR SUPVR ALC (SPANISH)
B141783 AIRCRAFT STRUCTURAL REPAIRER SPANISH
B141784 AIRCRAFT ELECTRICIAN SPANISH

B141786 UH-1 HELICOPTER REPAIRER (SPANISH)

R. SUSTAINMENT COE, ARMY LOGISTICS UNIVERSITY, FT LEE VA
(SCHOOL CODE 907)

B159000 INTERNATIONAL OFFICER LOGISTICS PREPARATORY

S. NATIONAL DEFENSE UNIVERSITY (SCHOOL CODE 516/700/703)

B171790 INT'L CNTRTERRORISM FELLOWS PRGM (PREP)

B171798 INT'L CNTRTERRORISM FELLOWS PRGM

B171805 IF PREPARATORY COURSE

B171808 JT SPECIAL OPNS MASTERS INT'L CNTRTERRORISM FELLOW

T. EASTERN ARNG AVIATION TRAINING SITE, ANNVILLE PA (SCHOOL
CODE 960)

B113059 INSTRUMENT FLIGHT EXAMINER PREP

B113143 CH-47 AVIATOR QUAL

B113144 UH-60 AVIATOR QUAL (NGB)

B115037 CH-47 FLIGHT ENGINEER QUAL

B115043 UH-60 INSTRUCTOR PILOT

B117001 UH-60 AVIATOR STAND REFRESH

B119000 CH-47F SIMULATOR

B119009 UH-60M (TBOS) (COUNTRY PROVIDES INST/OPERATOR)

B119011 UH-60A/L SIMULATOR (COUNTRY PROVIDES INST/OP)

B119960 UH-60 FLIGHT SIMULATOR

B119963 CH-47 FLIGHT SIMULATOR

B119964 CH-47 SIMULATOR INSTR OPR

B119965 UH-60 SIMULATOR INSTRUCTOR/OPERATOR

B119967 UH-60M SIMULATOR

B141008 CH47D/F HELICOPTER REPAIRER (TRANSITION)

B141763 UH-60 HELICOPTER REPAIRER (RECLASS)

B141855 UH-60 MAINTENANCE TEST PILOT

U. WESTERN ARNG AVIATION TRAINING SITE, MARANA AZ (SCHOOL
CODE 961)

B113196 UH-60 AVIATOR QUALIFICATION

B119650 UH-60 SIMULATOR

V. HIGH-ALTITUDE ARNG AVIATION TRAINING SITE, GYPSUM CO
(SCHOOL CODE 961A)

B113111 UH-60 MOUNTAIN INSTRUCTOR PILOT

B113112 UH-60 POWER MANAGEMENT MOUNTAIN QUAL

B113114 UH-60 POWER MANAGEMENT MOUNTAIN QUAL
B113250 UH-72A POWER MGMT MOUNT QUAL
B113251 UH-72A HIGH ALT MOUNT QUAL

7. THE FOLLOWING COURSES CARRY A 100% CANCELLATION CHARGE FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA WITHIN 60 DAYS OF COURSE START DATE; NO CANCELLATION CHARGE WILL BE ASSESSED OUTSIDE THE 60 DAY WINDOW.

FT BLISS TX (SCHOOL CODE 442)

B193421 HAWK DS MAINT
B193424 HAWK DS MAINT WO
B193425 HAWK DS IFF MAINT
B193426 HAWK DS MAINT WO (MOBILITY)
B193428 HAWK IFF ORG MAINT COURSE
B193429 BASIC SOLDERING
B193432 HAWK BASIC ELECTRONICS
B193437 HAWK DS PAR MAINT
B193443 HAWK 60KW OPERATOR
B193444 HAWK 36K BTU A/C OPERATOR
B193447 HAWK DS MAINT COURSE
B193458 CHAPARRAL OPERATOR/CREW
B193487 HAWK DS MAINT & MAINTAINER OF THE HFC CONSOLE
B193657 HAWK OFFICER CRS (MOBILITY)
B193658 HAWK OFFICER
B193660 HAWK UNIT MAINT WARRANT OFFICER
B193663 HAWK UNIT MAINT WO (MOBILITY)
B193711 HAWK MISSILE SYSTEM MECH
B193712 HAWK ORG PAR MAINT
B193714 HAWK ORG MECH CRS (MOBILITY)
B193722 HAWK OPR CREWMBR (MOBILITY)
B193723 HAWK OPERATOR CREWMBR
B199294 HAWK DIR SUP VTG MAINT
B199700 CHAPARRAL DS MAINT COURSE
B199709 CHAPARRAL ORG MAINT COURSE

8. THE FOLLOWING FLIGHT, FLIGHT-RELATED TRAINING COURSES, INCLUDING THOSE COURSES DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS, CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 4 AND 12 OF THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF CONFIRMED QUOTAS:

AVIATION COE, FT RUCKER AL (SCHOOL CODE 011)

B113000 SPANISH UH-60 INSTRUCTOR PILOT
B113007 SPANISH INSTRUMENT REFRESHER
B113021 SPANISH AIR MISSION COMMANDER
B113032 SPANISH INITIAL ENTRY ROTARY WING (OH-58)
B113035 SPANISH AVIATION SAFETY MANAGEMENT
B113039 SPANISH AVIATOR (UH-60FS) (REFRESHER)
B113062 IERW CH-47F TRACK ALL
B113067 SPANISH UH-60 MAINTENANCE TEST PILOT
B113068 SPANISH UH-60 AIRCRAFT MAINTENANCE TECHNICIAN
B113100 IERW AVR (COMM CORE) (TH-67) EN
B113103 IERW OH-58A/C TRACK – ALL
B113127 SPANISH UH-60 AVIATOR QUALIFICATION
B113130 MI-17 FUNCTIONAL CHECK FLIGHT (REIMBURSABLE)
B113145 IERW UH-60 TRACK - ALL
B113157 IERW UH-60 TRACK – EN
B113162 IERW AH64D TRACK - ALL
B113163 IERW AH-64E TRACK - EN
B113175 IERW OH-58A/C TRACK - EN
B113177 IERW AVR (COMM CORE) (TH-67) - ALL
B113192 MI-17 AVIATOR QUALIFICATION (REIMBURSIBLE)
B113193 MI-17 INSTRUCTOR PILOT (REIMBURSIBLE)
B113194 MI-17 CREWMEMBER (FE/CE) (REIMBURSIBLE)
B113198 MI-17 CREWMEMBER STANDARD INSTR (REIMBURSIBLE)
B113204 UH-60M INSTRUCTOR PILOT
B113210 AH-64D AVIATOR QUALIFICATION - ALL
B113217 AH-64D AVIATOR QUALIFICATION – EN
B113224 CH-47F INSTRUCTOR PILOT
B113226 CH-47F AVIATOR QUALIFICATION
B113227 IERW CH-47F TRACK
B113229 AH-64D AVIATOR QUALIFICATION - ALL W/O FLY
B113230 AH-64D AVIATOR QUALIFICATION
B113232 AH-64E AVIATOR QUALIFICATION (TRANS)
B113234 AH-64E MAINTENANCE TEST PILOT (TRANS)
B113236 AH-64E INSTRUCTOR PILOT
B113237 AH-64E AVIATOR QUALIFICATION
B113238 AH-64E MAINTENANCE TEST PILOT
B113240 AH-64D AVIATOR QUALIFICATION (ISRAEL)
B113242 MI-17 SYSTEMS MAINTENANCE (REIMBURSIBLE)
B113244 CH-47F INSTRUCTOR PILOT MOI
B113245 CH-47F MAINTENANCE TEST PILOT
B113246 SPANISH UH-60M AVIATOR QUAL (TRANS)
B113247 SPANISH UH-60M MAINT TEST PILOT (TRANS)
B113248 CH-47F AVIATOR QUALIFICATION
B113249 CH-47F AVIATOR QUALIFICATION
B113253 UH-60A/L AVIATOR TRAINING
B113254 UH-60M AVIATOR QUALIFICATION (TRANS)

B113255 MI-17 FUNCTIONAL CHECK FLIGHT (REIMBURSIBLE)
 B113256 OH-58 AEROSCOUT NVD INSTR PILOT MOI
 B115002 CH-47F AVIATOR QUAL/IP (TRANS)
 B115017 ROTARY WING INSTRUMENT FLIGHT EXAMINER - ALL
 B115021 UH-60A/L INSTRUCTOR PILOT
 B115023 ROTARY WING INSTRUMENT FLIGHT EXAMINER -EN
 B115030 NRCM FLIGHT INSTR/STANDARD INSTR (CH-47)
 B115031 AH-64D INSTRUCTOR PILOT - ALL
 B115032 AH-64D INSTRUCTOR PILOT - EN
 B115053 UH-60A/L RESIDENT INSTR TNG (RIT)
 B115054 UH-60M RESIDENT INSTR TNG (RIT)
 B115055 CH-47F RESIDENT INSTR TNG (RIT)
 B115056 AH-64E RESIDENT INSTR TNG (RIT)
 B115057 AH-64D RESIDENT INSTR TNG (RIT)
 B119017 CH-47D FLIGHT SIMULATOR
 B121138 DUNKER – ALL
 B121139 DUNKER – EN
 B141002 CH-47F MAINTENANCE TEST PILOT (TRANS)
 B141006 CH-47F MAINTENANCE TEST PILOT
 B141015 UH-60M MAINTENANCE TEST PILOT
 B141769 SPANISH MAINTENANCE MANAGER
 B141806 UH-60 MAINTENANCE TEST PILOT
 B141823 AVIATION MAINTENANCE OFFICERS - ALL
 B141832 AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - ALL
 B141850 AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - EN
 B141860 UH-60M MAINTENANCE TEST PILOT (TRANS)
 B179986 OH-58 AEROSCOUT INSTRUCTOR PILOT MOI (GRAD)

9. REQUIRED TRAINING TRACKS (MULTIPLE COURSES/T-MASL). INDIVIDUAL T-MASLS ARE CONSIDERED PART OF A SEQUENTIAL TRAINING TRACK PIPELINE IF THEY ARE A COURSE PRE-REQUISITE AND/OR REQUIRED FOR GRADUATION FROM A COURSE. A COURSE WITH MULTIPLE PHASES (WITH A SEPARATE T-MASL FOR EACH PHASE, SUCH AS A MAINTENANCE TEST PILOT COURSE), OR, A PREPARATORY COURSE (T-MASL) AND ITS ASSOCIATED CAPTAIN CAREER COURSE (T-MASL) ARE EXAMPLES OF REQUIRED SEQUENTIAL TRAINING TRACK PIPELINES. FOR ALL TRAINING/COURSES THAT ARE PART OF A REQUIRED SEQUENTIAL TRAINING TRACK PIPELINE, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ALL CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE LISTED IN PARAGRAPHS 6 AND 8 OF THIS MESSAGE, OR,

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE IF QUOTA FOR THE

CORE COURSE IS CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE AND THE COURSE IS NOT LISTED IN PARAGRAPH 6 OR 8 OF THIS MESSAGE.

10. WHEN INTERNATIONAL MILITARY STUDENTS (IMS) ARE ATTENDING TRAINING AT DLIELC AND FAIL TO MEET THE LANGUAGE REQUIREMENT FOR FOLLOW-ON TRAINING AND THEREFORE CANNOT COMMENCE FOLLOW-ON TRAINING AS SCHEDULED, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ANY CONFIRMED FOLLOW-ON COURSES LISTED IN PARAGRAPHS 6 AND 8 OF THIS MESSAGE, OR,

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED FOLLOW-ON COURSES CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE.

11. DEPARTMENT OF THE ARMY WILL DETERMINE CANCELLATION CHARGES FOR ARMY TRAINING DEVELOPED AFTER PROMULGATION OF THIS MESSAGE. HQDA ASA (ALT) WILL PROVIDE NOTIFICATION OF SUCH CHARGES VIA MESSAGE TO COCOMS AS SOON AS POSSIBLE AFTER RECEIPT OF THE INFORMATION.

12. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO ONE OF THE FOLLOWING CIRCUMSTANCES:

A. DECISIONS BY THE U.S., SUCH AS DELETION OR RESCHEDULING OF CLASSES.

B. SIGNIFICANT UNAVOIDABLE CIRCUMSTANCES AFFECTING THE ARMED FORCES WITHIN CUSTOMER COUNTRY, SUCH AS A NATIONAL DISASTER.

C. PERSONNEL IN SUPPORT OF COALITION OPERATIONS/DEPLOYMENTS IN CENTCOM AREA OF RESPONSIBILITY WHEN VERIFIED IN WRITING BY A COUNTRY GENERAL OFFICER A MINIMUM OF 60 DAYS IN ADVANCE FOR COURSES CARRYING A 100% CANCELLATION CHARGE. FOR OTHER COURSES, VERIFICATION MAY OCCUR WITHIN 60 DAYS OF COURSE START DATE.

D. IF THE US DENIES A FULLY COMPLETE AND CORRECT VISA APPLICATION PACKAGE SUBMITTED TO THE US EMBASSY IN COUNTRY BY THE ESTABLISHED SUSPENSE DATE RELATIVE TO THE REPORT DATE FOR FIRST LINE OF TRAINING, USUALLY 60 DAYS.

13. REQUESTS FOR WAIVERS BASED ON CIRCUMSTANCES OTHER THAN THOSE ADDRESSED IN PARAGRAPH 12 OF THIS MESSAGE WILL BE ASSESSED ON A CASE-BY-CASE BASIS, AND SHOULD BE ADDRESSED TO THE DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR DEFENSE EXPORTS AND COOPERATION (DASA DE&C). AN AVOIDABLE CIRCUMSTANCE IN CUSTOMER COUNTRY, SUCH AS FAILURE TO RECEIVE STUDENT VISA IN A TIMELY MANNER IS NOT VALID JUSTIFICATION FOR WAIVING ASSESSED CANCELLATION CHARGES.

14. HQDA POC IS DR. JUDY DAMEWOOD, SENIOR SAT SPECIALIST, ASA (ALT), DASA (DE&C), COMM 703-545-4714, DSN 865-4714, E-MAIL JUDITH.C.DAMEWOOD.CIV@MAIL.MIL; TRADOC G3/5/7 SATFA POC IS STEPHEN LEMONS, COMM 757-501-5044, DSN 501-5044, E-MAIL STEPHEN.C.LEMONS.CIV@MAIL.MIL . QUESTIONS ON A SPECIFIC FORFEITURE CHARGE SHOULD BE ADDRESSED TO THE APPROPRIATE TRADOC G-3/5/7 SATFA COUNTRY PROGRAM MANAGER OR BRANCH CHIEF.