



**DEFENSE LANGUAGE INSTITUTE ENGLISH LANGUAGE CENTER**  
JOINT BASE SAN ANTONIO - LACKLAND, TX 78236-5259

**MAY 27 2015**

MEMORANDUM FOR ALL Military Departments  
Geographic Combatant Commands

FROM: DLIELC/CC

SUBJECT: DLIELC International Military Student (IMS) Alternate Arrival Calendar Dates for  
Holiday Periods CY 2017 and CY 2018

1. In accordance with (IAW) the Joint Security Cooperation Education and Training (JSCET), Chapters 7-1 and 10-13, DLIELC in-process briefings are mandatory and prepare IMS' for success during their English Language Training (ELT) at Joint Base San Antonio-Lackland. The content and sequence of the briefings have a meaningful purpose and include the mandatory subjects of computer security, military customs and courtesies, attendance requirements and penalties, academic expectations, emergency management, safety, discipline, local, state and federal laws, medical appointments, Field Studies Program, and finance requirements. The students receive extensive welcome briefings from DLIELC military leadership, the first step in their all-important military acculturation process. All topics are tied to past incidents and trend analyses.
2. Military Departments (MILDEP) and Security Cooperation Organizations/Offices should set students up for success by programming timely IMS arrival. IMS' normally must arrive no later than Tuesday noon in order for the DLIELC staff to register all entry IMS', validate their medical documentation and ITO, ensure they are well rested for the two-day in-processing briefings, and coordinate Monday class entry with Academics. Students who arrive late for in-processing will have their class entry delayed a week.
3. US federal holidays and Air Education and Training Command (AETC) Family Leave days impact the scheduling of DLIELC entry in-process briefings. To ensure confirmed entry IMS' receive the JSCET-required entry briefings and start ELT the following week, DLIELC has compiled a list of modified report dates for the holiday weeks of CY 2017 and CY 2018. This memorandum authorizes the MILDEP to change the DLIELC report dates IAW the new report dates in the Student Training List and the Security Assistance Network Website. DLIELC requests Invitational Travel Orders be amended for the affected students.
4. For IMS' arriving at DLIELC during the holiday weeks, tickets need to be purchased so the students will check into DLIELC no later than the new Monday report date indicated on the chart on page two of this memorandum. These report date changes will also be posted to the [dlielc.edu](http://dlielc.edu) website.

WEEK	NEW REPORT DATE	JUSTIFICATION
22-26 May 2017	22 May 2017	26 May 2017: AETC Family Leave
28 Aug-1 Sep 2017	28 Aug 2017	1 Sep 2017: AETC Family Leave
6-10 Nov 2017	6 Nov 2017	10 Nov 2017: Federal Holiday
20-24 Nov 2017	20 Nov 2017	23-24 Nov 2017: Federal Holiday/AETC Family Leave
21-25 May 2018	21 May 2018	25 May 2018: AETC Family Leave
2-6 Jul 2018	2 Jul 2018	4-5 Jul 2018: Federal Holiday/AETC Family Leave
27-31 Aug 2018	27 Aug 2018	31 Aug 2018: AETC Family Leave
19-23 Nov 2018	19 Nov 2018	22-23 Nov 2018: Federal Holiday/AETC Family Leave

5. The IMSO POC for this memorandum is Ms. Sheila Shanahan, Chief, International Resident Support Flight, (210) 671-4212/DSN 473-4212, or [sheila.shanahan@us.af.mil](mailto:sheila.shanahan@us.af.mil).

  
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 Commandant