



DEFENSE LANGUAGE INSTITUTE ENGLISH LANGUAGE CENTER
JOINT BASE SAN ANTONIO - LACKLAND, TX 78236-5259

DEC 18 2013

MEMORANDUM FOR DSCA

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FROM: DLIELC/CC

SUBJECT: Defense Language Institute English Language Center (DLIELC) International Military Student (IMS) Alternate Arrival Calendar Dates for CY 2015 and CY 2016

1. In accordance with (IAW) the Joint Security Cooperation Education and Training (JSCET), Chapter 10-13, DLIELC in-process briefings are mandatory and prepare IMS for success during their English Language Training (ELT) at Joint Base San Antonio (JBSA)-Lackland. The content and sequence of the briefings have a meaningful purpose and include mandatory subjects such as computer security, military customs and courtesies, attendance requirements and penalties, academic expectations, emergency management, safety, discipline, local, state and federal laws, medical appointments, Field Studies Program, finance requirements, etc. All topics are tied to past incidents and trend analyses. Military Departments (MILDEP) and Security Cooperation Organizations/Offices (SCO) should set students up for success by ensuring timely IMS arrival. The DLIELC ELT Support for SCO Handbook states arrival should be prior to 1600 Wednesday, though ideally they should arrive no later than Tuesday afternoon in order to be ready and refreshed for the in-process briefings that begin early Thursday morning. In addition, JSCET, Chapter 7-1, states IMSs should be scheduled to arrive during normal working hours.

2. US federal holidays and Air Education and Training Command (AETC) Family Leave days impact the scheduling of DLIELC entry in-process briefings. To ensure confirmed entry IMS receive the JSCET-required entry briefings and start ELT the following week, DLIELC has compiled a list of modified report dates for the CY 2015 and CY 2016. This memorandum authorizes the MILDEP to change the DLIELC report dates IAW the new report dates in the Student Training List and the Security Assistance Network Website. DLIELC requests Invitational Travel Orders (ITOs) be amended for the affected students.

3. For IMS arriving at DLIELC during the indicated weeks, tickets need to be purchased so the students will arrive no later than the new report date. Students should check in with DLIELC no later than 0730 local time on the following day. These report date changes will also be posted to the dlielc.edu website.

WEEK	NEW REPORT DATE	JUSTIFICATION
29 Dec 2014-2 Jan 2015	29 Dec 2014	1-2 Jan 2015: Federal Holiday/AETC Family Leave
18-22 May 2015	18 May 2015	22 May 2015: AETC Family Leave
29 Jun-3 Jul 2015	29 Jun 2015	2-3 Jul 2015: AETC Family Leave/Federal Holiday
31 Aug-4 Sep 2015	31 Aug 2015	4 Sep 2015: AETC Family Leave
9-13 Nov 2015	9 Nov 2015	11 Nov 2015: Federal Holiday
23-27 Nov 2015	23 Nov 2015	26-27 Nov 2015: Federal Holiday/AETC Family Leave
21-25 Dec 2015	21 Dec 2015	24-25 Dec 2015: AETC Family Leave/Federal Holiday
28 Dec 2015-1 Jan 2016	28 Dec 2015	31 Dec 2015-1 Jan 2016: AETC Family Leave/Federal Holiday
23-27 May 2016	23 May 2016	27 May 2016 AETC Family Leave
29 Aug-2 Sep 2016	29 Aug 2016	2 Sep 2016 AETC Family Leave
7-11 Nov 2016	7 Nov 2016	11 Nov 2016 Federal Holiday
21-25 Nov 2016	21 Nov 2016	24-25 Nov 2016 Federal Holiday/AETC Family Leave

4. The IMSO Branch POC for this memorandum is Ms. Sheila Shanahan, Chief, Resident Support Flight, (210) 671-4212/DSN 473-4212, or sheila.shanahan@us.af.mil.


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 Commandant